



Designation appeal form

This form has been designed to collect additional evidence to support your case to appeal against a designation decision made by the relevant teaching school.

In accordance with the SLE appeals procedure found at www.education.gov.uk/nationalcollege/sle/appeals, an appeal may be made on the basis of:

- a view that an incorrect judgement against the agreed and published criteria has been made
- a belief that incorrect procedures have been followed resulting in an applicant being unsuccessful

On completion of this form, please return by email to teresa.carter@lvc.org.

The teaching school will confirm receipt of your appeal and you should expect to receive acknowledgement, via email within a reasonable timeframe. The teaching school will also confirm the date that the appeal is reviewed and when you should expect to receive the outcome.

School details:	
Name of appellant:	
School name:	
Preferred contact telephone number:	
Contact email address:	

Please state the basis for your appeal (please tick):			
I believe that an incorrect judgement has been made	<input type="checkbox"/>	I believe that incorrect procedures have been followed	<input type="checkbox"/>

Teaching school details:	
Name of teaching school:	
Headteacher name:	

Informal resolution:	
Have you discussed the matter informally with the relevant teaching school?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, please detail the outcome of your discussion:	



Additional evidence:

Please outline why you believe you have grounds to appeal:

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Declaration

I can confirm the details provided in this form are correct and complete and I understand that the information I have given will be reviewed and hereby give my permission for my details to be retained.

Signed (appellant):

Print Name (appellant):

Date:

Please note: emailed forms do not need to be hand-signed, forwarding of this form by email will be taken as the equivalent of a signature, so care should be taken that this is not sent from a general mailbox address.

Teaching school office use only:	
Date form sent to appellant:	
Date form received:	
Form received by:	
Date information reviewed:	
Review outcome:	Date: <input type="text"/>
Additional recommendations:	